

# ELLIOTT NASH LIMITED

## SMOKE FREE POLICY STATEMENT

THE CONTENTS OF THIS POLICY IS APPLICABLE TO ALL COMPANY EMPLOYEES.

### **Contents**

ENL Smoke Free Policy Statement

## **ELLIOTT NASH LIMITED Smokefree Policy Statement**

### **Purpose**

This policy has been developed to protect all employees, service users, customers and visitors from exposure to second hand smoke and to assist compliance with the Health Act 2006.

Exposure to second hand smoke increases the risk of lung cancer, heart disease and other serious illnesses. Ventilation or separating smokers and non-smokers within the same airspace does not completely stop potentially dangerous exposure.

### **Policy**

It is the policy of Elliott Nash Limited that all our workplaces are smoke free and all employees have a right to work in a smoke free environment. Smoking is prohibited in all enclosed and substantially enclosed premises in the workplace. This includes company vehicles, where applicable. This policy applies to all employees, consultants, contractors, and visitors.

### **Implementation**

Overall responsibility for policy implementation and review rests with the Company Director. However, all staff are obliged to adhere to and support the implementation of the policy. The person named above shall inform all existing employees, consultants and contractors of the policy and their role in the implementation and monitoring of the policy. New employees will also be given a copy of this policy on induction.

Appropriate 'no-smoking' signs will be clearly displayed at the entrances to and within the premises.

### **Non-compliance**

Local disciplinary procedures will be followed if a member of staff does not comply with this policy.

Those who do not comply with the smokefree law may also be liable to a fixed penalty fine and possible criminal prosecution.

### **Signature:**

**ELLIOTT NASH CONSTRUCTION Director: Elliott Nash**

**Date of Signature: July 2011**

**Policy Review Date: July 2012**

